

Renting Linens, Napkins, Fabric Décor, & Table Skirts

Thank you for renting with Timeless Wedding & Event Rentals, we appreciate your business!

We want to make sure that your rental experience is as convenient as possible, so read through our policies and procedures below. If you have any additional questions, contact one of our rental specialists.

605.342.8966 OR timelessweddingandevents@gmail.com

DO NOT use safety pins, glue or tape to attach anything to linens, drapes, or fabric decor!

For all specialty items i.e. sequins, lace, burlap, etc., please make sure they are dry and free of any debris. **Specialty items MUST be returned on the hangers or in the bins as they were rented to you.** Failure to care for them and return them properly may result in damages that the renter will be responsible for. Please notify us of any stains or spills on specialty items so we can immediately take the proper steps to clean them.

ALL LINENS & NAPKINS

- All linens will be clean and pressed, ready for use. We may also send storage containers, hangers, boxes, or mesh bags, which will need to be returned along with your rental items.
- Please fold linens & napkins in the breathable bags provided for return. Linens **MUST** be returned dry and free of debris. Please shake free of debris (i.e. food, confetti, rose petals, etc) and hang to dry if necessary.
- Normal spills and stains are not a problem, just be sure the items are dry because moisture may damage our linens. However, linens returned with burns, candle wax, paint, holes, rips, mildew, mold, or other damage that renders the item unusable, will be considered a total loss and the customer will be responsible for replacement charges.
- If you are tying napkins, chair ties, or any other linen, they must come back **UNTIED**. If they are returned to us tied, we will be charging a **MINIMUM** of \$1 for every linen we have to untie, unravel, untangle, or unlace.

Damage Waiver does NOT cover damage due to misuse or improper handling, burns, wax, paint, holes, mildew, etc.

TABLE SKIRTS

- Table skirts will be clean and pressed, ready for use. Special skirt hangers are provided with each skirt at no additional charge, but will be added to your rental contract. **Please, fold skirts accordion style and place them on the hangers provided after use, even if skirts are dirty.** If the hangers are not returned we may bill you for the full replacement cost of the hangers. Each of the table skirt hangers are a **MINIMUM** of \$20 EACH if they are not returned. You will have two business days to find them and return them before we will send a bill for the replacements.

- Table skirts, just like linens, should be free of debris and dry. Normal stains are not a problem, but burns, candle wax, paint, holes, rips, mildew, or other damage rendering skirts unusable will be considered a total loss and the customer will be responsible for replacement charges.

Damage Waiver does NOT cover damage due to misuse or improper handling.

- To attach skirts to a table place the clips provided, with the Velcro facing out, to the table approximately 1-2 feet apart. Then attach the Velcro strip on the table skirt to the clips. Please, return the clips with your items in the bag provided. We do not charge for the clips, however if most are missing you may be billed for replacements.

OTHER FABRIC DECOR

- All fabric decor will be clean and pressed, ready for use. We'll may also send storage containers, hangers, boxes, or mesh bags, which will need to be returned along with your rental items.
- Fabric should be returned dry and free of debris, so please shake free of debris (i.e. food, confetti, rose petals, etc) and dry if any are wet. Then, simply pack them in the breathable bags provided and return them.
- Normal spills and stains are not a problem, just be sure the items are dry because moisture does damage fabrics.
- Fabrics returned with candle wax, paint, holes, rips, mildew, mold or other damage that renders the item unusable, will be considered a total loss and the customer will be responsible for replacement charges.

DRAPE

- All drapes will be clean and pressed, ready for use. We'll may also send storage containers, hangers, boxes, or mesh bags, which will need to be returned along with your rental items.
- Drapes should be returned dry and free of debris, so please shake free of debris (i.e. food, confetti, rose petals, etc) and dry if any are wet.
- Drapes returned with candle wax, paint, holes, rips, mildew, mold, or other damage that renders the item unusable will be considered a total loss and the customer will be responsible for replacement charges.

SPANDEX CHAIR COVERS

- Please no pinning, gluing, taping or use any other adhesive on the chair cover. If you need any decorating advice, or have any ideas that you don't quite know how to execute let us know! We might have some other ideas for you or some tips that will help you pull off your dream wedding!

- Chair covers returned with candle wax, paint, holes, rips, mildew, mold, if the item was purposefully altered in anyway, or other damage that renders the item unusable will be considered a total loss and the customer will be responsible for replacement charges.